



বাংলাদেশ ইনস্টিটিউট অব লেবার স্টাডিজ - বিল্‌স

Bangladesh Institute of Labour Studies-BILS

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JOIN THE TEAM

Date: 15.04.2026

Senior Program Officer

Job Context

About BILS

Established in 1995, Bangladesh Institute of Labour Studies-BILS is the only labour institute of the country. As an apex organization, BILS endeavors to uphold the causes of working people and trade unions of Bangladesh. 12 major National Trade Union Federations are associated with BILS. Keeping in view to build up a just and democratic society, enabling the workers organizations to play appropriate role as a major force BILS emphasizes on capacity building of the Trade Unions through training, research and information sharing. Protecting workers' rights is the main objective of BILS and it strives to promote just and worker friendly policies and laws in Bangladesh. It also plays a catalyst role in bridging trade unions, civil society and the government on labour market issues.

About the BILS-Laudes Project

The "Fair Futures: Shaping a Just Industrial Transition in Bangladesh" project is a pivotal initiative designed to facilitate the nation's progression towards a more sustainable, resilient, and inclusive economy. Supported by the Laudes Foundation, the project started from December 2025. The project focuses on establishing a national roadmap for an equitable industrial transition. Central to this mission is the protection of labour rights and equity within the construction industry, alongside the enhancement of BILS's institutional capacity to lead these transformative efforts.

Role Overview

The Senior Officer (Programme) will be a strategic member of the project team, focusing on interventions within the construction sector. The successful candidate will be intensively engaged with the study titled '**Supply Chain Mapping for the Construction Sector of Bangladesh: Impact of industry transition on workers' legal, social, and environmental rights**', as well as the '**Development of a Plan of Action to address social inequality in the construction sector**'. This role requires exceptional analytical, research, and coordination skills to address labour rights and just transition principles effectively. The role requires strong analytical, research, and coordination capacity.

Job Summary

Vacancy: 01

Job Nature: Full Time

Gender: Both female and male are encouraged to apply.

Job location: Dhaka

Salary (monthly): According to organisational policy.

Job Description / Responsibility

- Lead the **supply chain mapping of the construction sector**, analyzing impacts of industrial transition on workers' legal, social, & environmental rights.
- Design and implement participatory research methodologies ensuring meaningful involvement of construction workers and trade unions.
- Ensure timely planning, implementation, and delivery of the sector roadmap
- Coordinate **development of a Plan of Action to Address Social Inequality in the Construction Sector**, in consultation with worker representative & stakeholders
- Translate findings into advocacy tools, policy recommendations, and sector-specific strategies aligned with just transition principles.
- Any other task/ assignment from the BILS Management

Job Nature

Full Time

Educational Requirements

- Master's Degree from any UGC approved University, preferably in Development Studies, Economics, Political Science, Public Administration, Law, International Relations, Journalism/ Media, English or any other relevant subject in Social Sciences.

Experience Requirements

At least 5 year (s) in research fields, added value if previous work in construction sector.

Job Requirements

- Minimum 5 years of relevant working experience is required particularly on labour sector
- Sound understanding of workers' wellbeing and rights issues particularly focused on national and international instrument
- Sound understanding on labour rights and trade union in Bangladesh
- Excellent verbal communication skill on English
- Excellent writing skill both in English and Bangla
- Have competencies on community mobilisation activities facilitation and management
- Proficient IT Knowledge (MS Office, internet applications, Google Workspace, etc.).
- Have sound communication and reporting skills
- Good interpersonal skills and good team player

Additional Information

Service Length: 1 Year (May 2026- May 2027)

Other Benefit & Facilities: Yearly increment, Mobile bill, Two (2) festival bonus

Selected candidates will be placed on a three-month probation period. Upon satisfactory performance, they will be confirmed in the position through a formal confirmation letter.

Interested candidates who meet the above requirements and are confident in their ability to perform the stated duties and responsibilities are requested to apply with a one-page statement supporting their candidature, highlighting core competencies relevant to the position, along with a detailed CV and a recent passport-size photograph.

Applications should be submitted with the subject line “**Application for the position of Senior Programme Officer**” to the **Executive Director, Bangladesh Institute of Labour Studies-BILS**, via email at bils@citech.net on or before 5:00 PM, 25 April 2026.

Only shortlisted candidates will be called for an interview.

No TA/DA will be provided for attending the interview.